

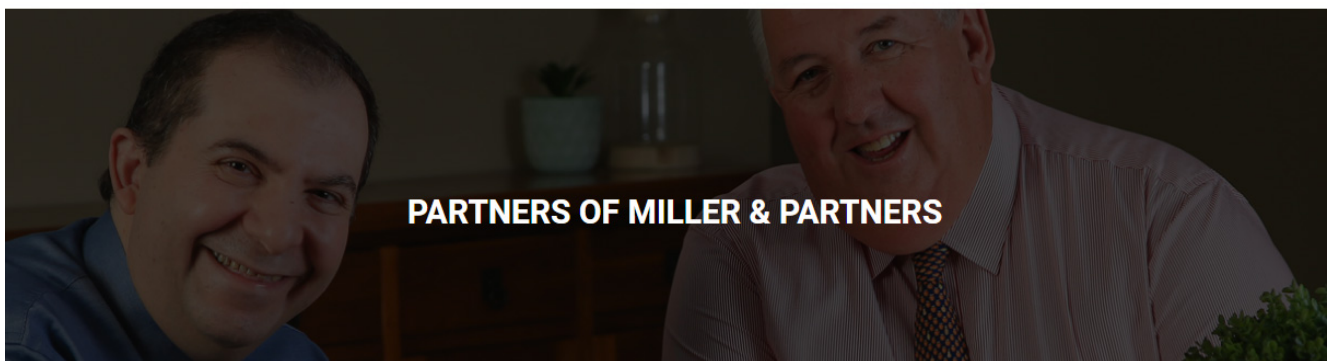
Introduction

In a growing world of technology, file sizes are becoming larger and larger by the day. Due to size restrictions, it is becoming seemingly more difficult to transfer data over the internet via email. Miller & Partners now provide a file transfer service that is secure, confidential and efficient. It's as simple as heading to our website and clicking few buttons.

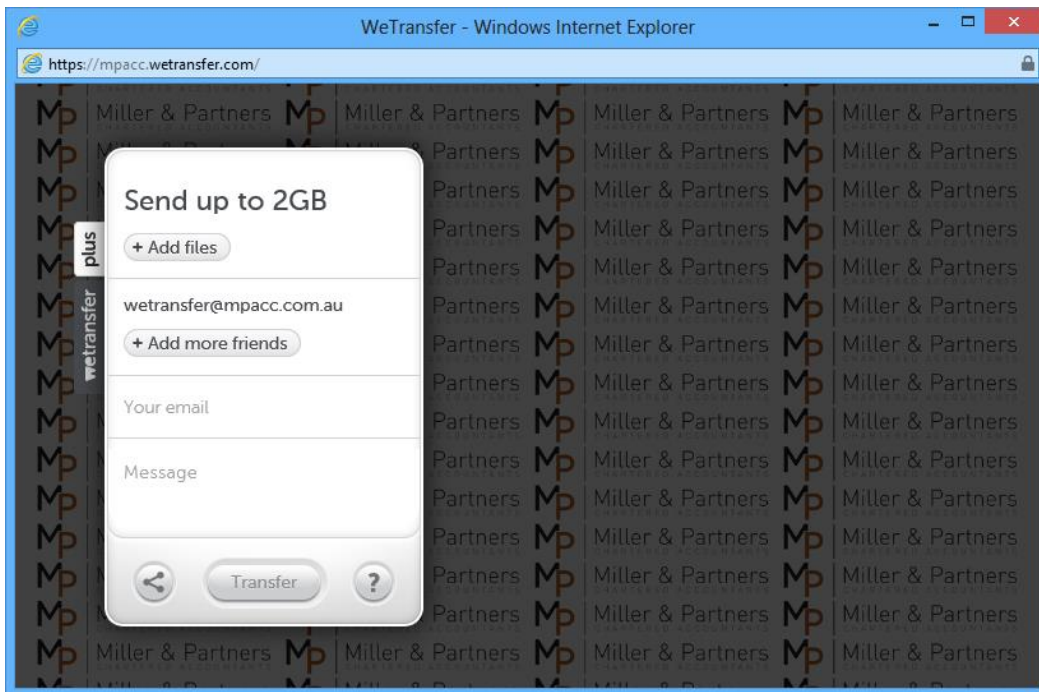
Transferring Files To Us

The first thing to do is to head to our website: <http://www.mpacc.com.au>

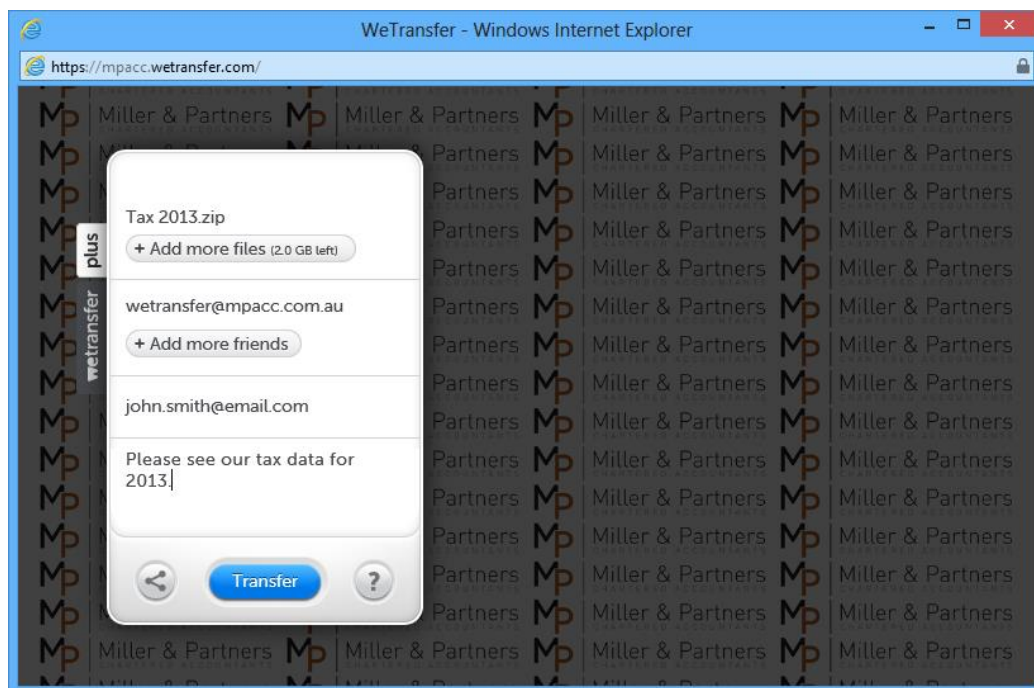
You will be presented with a list of menu options on our homepage. Simply click on the "File Transfer" link on the far right of the menu to open up the service, as highlighted below.



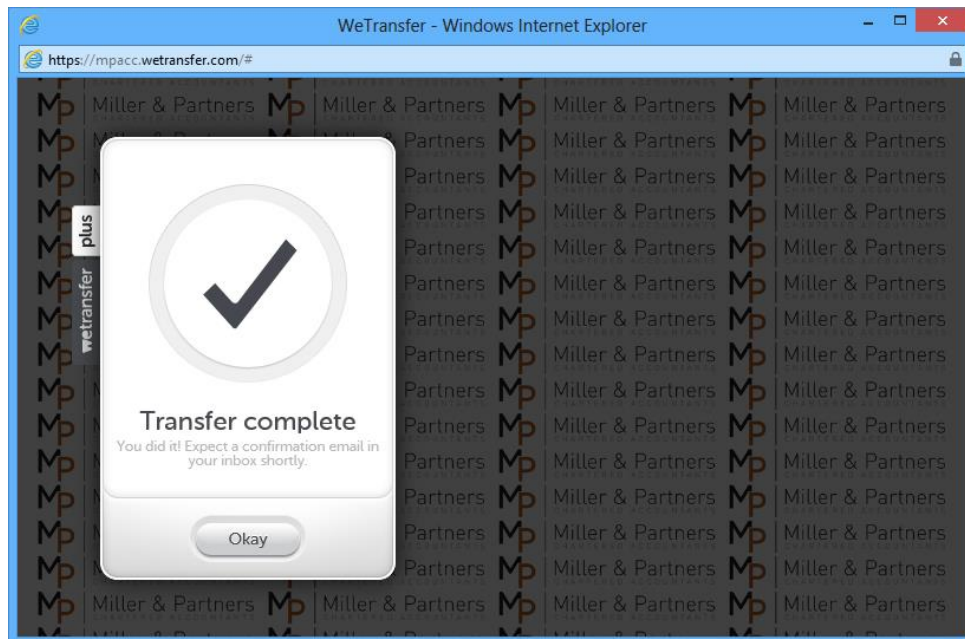
Click on the “+Add files” button, browse your way to the file that you wish to transfer. We recommend compressing (.ZIP) any files you wish to transfer, this will make the transfer process much quicker.



The next step is to enter your email address and a small message into the appropriate fields. To avoid confusion at our end, it's best if you give us a small description of what the files are.



Hit the blue “Transfer” button and your files will begin to transfer. Within a few moments, the transfer will be complete. An email notification will be sent to us to inform us of the file being transferred and once the file has been downloaded at our end, you will receive a notification email to inform you that the file has been downloaded and deleted from the transfer servers.



It's as simple as that. If you have any issues, feel free to contact us via phone on (02) 6041 8222 and we will assist you through the file transfer process.